

Dear St. Catharine families,

Welcome back to another exciting school year at St. Catharine School.

I wanted to send a reminder of our lunch procedures and also to let our new families know how our program works.

We serve hot lunch every day and the cost is \$3.50 per day and includes one milk. All lunch money is to be paid in advance of your child eating. You can pay by the day, week, month or yearly. All the children have their own accounts and the money will stay in their account during their years at St. Catharine School.

Each month, our menu is published on the school website. Please look over menu and decide what days your child will buy.

To pay for lunch, a check should be sent in with your student in an envelope with their full name on it. If paying for multiple children just indicate what amount should be put on each child's account. They will turn the envelope into their teacher at the beginning of the school day.

We ask that no cash be sent in. The cafeteria cannot accept responsibility for any cash that could become misplaced.

Students may also purchase an extra milk or water for .50. This may be brought in daily as cash or they can charge it to their account, as long as they have money in their account. If they do not, a drinking cup for the water fountain will be given to them.

We allow students to charge their lunch no more than two times without sufficient funds. After that, the parents will be called to either bring the child's lunch or payment to bring the account current.

We do email monthly statements, usually the end of each month. Also, you will receive statements when the account goes into the negative.

Thank you so much for all of your support. Please do not hesitate to call me if you have any questions.

Sincerely,

Kim Pasini

Cafeteria Manager

614-235-3593