

ST. CATHARINE SCHOOL
Open House Registration Checklist for Grades K-8
All Registration forms, fees, and documentation must be returned to
St. Catharine School by Friday February 15, 2019

Forms 1 - 6 are in this St. Catharine registration packet;

- _____ (1) Diocese of Columbus Registration Form
- _____ (2) St. Catharine School Registration Form
- _____ (3) Enrollment Agreement (on back of St. Catharine Registration Form)
- _____ (4) Statement of Intent
- _____ (5) Special Needs Questionnaire
- _____ (6) Request for Release of School Records

In addition, the following items must be included in the returned registration packet:

- _____ (1) Copy of Birth Certificate
- _____ (2) Copy of Baptismal Certificate (if Catholic)
- _____ (3) \$35.00 Registration Fee – Non-Refundable (only for **NEW** families)
(Check or money order **ONLY**)
- _____ (4) Copy of Latest Report Card or Progress Report
- _____ (5) Copy of any Custody-Related Court Orders
- _____ (6) Copy of Student Immunization Record
- _____ (7) \$100.00 non-refundable Tuition Deposit (Check or money order **ONLY**)
(This fee is **PER FAMILY** and is deducted from your tuition charges)

The following form is not due until August 21, 2019:
(print from the school website at www.stcatharineschool.com)

_____ Medical: Physical Examination

ADMISSION POLICY REGARDING TRANSFER STUDENTS

When transferring from another school, the following conditions must be met: (1) All tuition and payments must be paid in full at the former school (2) Academic records must indicate that the student is able to achieve in our school (3) There must be no evidence of serious discipline problems at the former school.

A student is enrolled on a probationary status until all school records are received. If there is an indication that any of the above conditions have not been met to the satisfaction of St. Catharine's administrative staff, the school reserves the right to request immediate withdrawal of the student.

For Office Use Only

Parent Name _____

Student Name _____

Registration Fee _____ **Tuition Deposit** _____