St. Catharine Home & School Association

DATE: TUESDAY, APRIL 13, 2021
LOCATION: ZOOM CALL
ATTENDEES: MR. WATTS, KELLY KERSEY, NOELLE LUZIO, WILL DOKKO, JASMINE WILLIAMS, RONNEE ESTERLY

AGENDA ITEMS

1. Welcome/Intro
2. Treasurer's Report
3. Committee Leads and Updates
4. Items for 2021
5. Next Meeting: Tuesday, May 11, 2021 at 6PM

1. **Welcome/Intro**

2. **Treasurer's Report** – (Will Dokko) Should have an ending balance around $24,000-$25,000. HASA continued to look into options for items to purchase with keep in mind items that will benefit the students. Looking at items such as gaga pit, basketball backboards, shade structure for playground, water bottle fillers to be added to current fountains in the school, as well as potential items for the classrooms in the school part of the church expansion.

3. **Committee Leads and Updates**
   - **Buddy Family** - (Ashlie Dokko, Molly Kim) Molly to take the lead in this with Ashely assisting her.
   - **Community Night** - (Johnean Goodwin, Alysia Plank)
     - Spring Schedule (to promote locate business that participate):
       - TT Murph's 4/15/21
       - Bexley Pizza Plus 5/20/21
   - **Creative Activities Program** – (Jasmine Williams (2021/22 will be last year)) No update at this time.
   - **Flower Sale** – (Shannon Payer/Ronnee Esterly):
     - Overall the sale was successful
       - 41% participation. Profit was able to cover the gift cards for winners and leaving roughly $52 for pizza party for classroom with highest participation. $5958.90 was raised (including prize rebate).
       - 3rd grade had the highest participation.
       - Santuomo Family were the highest sellers.
     - Volunteer request and signup genius in be added to The Insider for help with unloading the truck and running items to families.
     - Winners will be posted to The Insider for next week.
     - The Insider prior to pickup will have pickup instructions.
     - Pick will be firm – if items are not picked up in the pickup time frame the items will be donate (this will be the new standard as with the Mum Sale).
     - Will do 3 winners for pie in the face, grouped in k/1/2, 3/4/5, 6/7/8 – Mr Watts to determine the logistics.
     - Ronnee will purchase poster boards for pick up and give the expenses to Will.
   - **Gym Uniforms** - (Pat McJoynt-Griffith (last year)) No update at this time.
     - We will be sending out the 2021-22 gym uniform order form in mid-May for August delivery

    - Is there a profit that the HASA makes from the sale?
    - To have Pat look into cost savings over ordering bulk and extras for new students/replacement uniforms.
- **Playground Duty Coordinator** - (Sarah Gipe)
    - Schedule set – things going well so far.
- **Room Parent Coordinator** – (Jennifer Hadden) No update at this time.
- **School Supply Sale** – (Nikki Horvath/Nell Vitale)
    - The 2021/22 school year will be Nikki's last year heading the sale.
    - A list was sent to Mark for each teacher and class from last year.
        - The last year list was not revised from the prior year and are anticipating large amount a revision.
    - They are hoping to have the revised list back by Friday April 23
    - Ordering is open the second week of May till end of June.
    - Hand/wipe sanitizer will stay on the list.
        - Also anticipate parents donating them in the fall
    - Do you want us to just build in the $5 donation this year? This prior year was optional. Kelly to follow up with Alysha regarding prior years.
- **Spirit Wear** – (Stephanie Dokko) No update at this time.
- **The Caller (Directory Spot)** - (Stephanie Weber) 28% of parents have logged in at least once (111/390).
    - The school is looking at modifying the school handbook and the use of contact information.
- **Uniform Swap** – (Kate Allwein) No update at this time.
- **Wreath Sale** – (Emily Mcfadden) No update at this time.

4. Teacher Appreciation Week

- Starts May 3rd with no school that Friday.
- Monday – breakfast
    - Will to get fruit, pastries and juice.
    - Jasmine to order bagels, cream cheese and coffee from Panera
- Wednesday – snack
    - Will to provide healthy snacks and a junk food snack item.
- Thursday – lunch
    - Noelle and Kelly to organize lunch from TAT with similar options and box lunch format as Catholic Schools Week

5. Additional Items

- Carry over item from 19/20 School Year.
    - Wristbands for 3rd (2nd graders from 19/20) for FunFest. The wristbands have already been paid for. FunFest is expected to be held in August due to COVID.
- Recruiting VP and Treasurer for 2021-2022 school year
    - Will stated that Ashely Dokko will take his place.
        - This will mean that Molly Kim will be the lead for the Buddy Family with Ashely assisting her.
- Typical HASA school year activities
    - See below for items provided by Kelly.

6. Next Meeting: Tuesday, May 11th, 2021 at 6pm

Month	Event	Organizers/Leaders	Information
October	Mums Flower Sale	Ronnee Esterly/Shannan Payor	Send home orders right when school starts In August or September - flowers are picked up in October
Between October and November	Fall Fundraiser	HASA Committee plus volunteers	Start early with planning - usually in August - need at least 4 weeks to sell raffle tickets for whatever prize packates are donated - students also get prizes (top three selling students and top selling class - historcially a game truck, pizza party, ice cream party) - prior events have included a Tailgate, Night at the Races, or a Monster Dash 5k Race
November	Wreath Sale	Emily McFadden	Order forms go home in October - wreath pick up is in November
December	Teacher/Staff Gifts	HASA Committee	Include big school and preschook and staff - $50 per person
January	Catholic Schools Week	HASA Committee plus teacher committee	If you do penny wars - need volunteers for counting and a coin machine. There is typically an open house this week - HASA has a table set up with a banner and some give aways like pens and water bottles - Pat McJoynt Griffith can assist with 'swag' - on Friday there is a teacher/staff lunch that HASA sponsors.
March	Spring Fundraiser	HASA Committee plus volunteers	Do a Rummage Sale or something else to raise $ - can store stuff in undercroft or garage - access to gym needed - important to time appropriately so it doesn't overrun other community sales - keep in mind moving items from whereever they are stored to the gym takes time. Advertise in local newspapers, on social media, in church bulletin
May	Spring Flower Sale	Ronnee Esterly/Shannan Payor	Order forms go home in March - flower pick up in May
May	Teacher Appreciation Week	HASA Committee	Usually the first week in May is teacher and staff appreciation week. HASA has historically sponsored a breakfast one day, snacks/treats on another, and lunch on Friday. Also we have historically reached out to room parents to help get cards and thank you letter written from the students and families to the teachers and staff.
May	Fine Arts Night	HASA Committee	Historically we have ordered cookies - MUST BE NUT FREE - Costco has accomodated in the past - usually get 300, mini water bottles and napkins - set up tables outside gym and HASA members take turns staffing table.
June	End of the Year Teacher Gifts	HASA Committee	Last year we did herb bundles and a note to our teachers - this year I propose it be for teachers and staff.
Over the Summer	Buddy Family Meet Ups	Ashlie Dokko, Molly Kim	Usually at the playground - organized by committee leaders
Week Before School Starts	Uniform Swap Shop/Ice Cream Social	Kate Allwein	Happen at the Same Time - historically uniform swap has been in the gym and the ice cream social is outside - announce in bulletin and social media/irish insider.