

Minutes of the November 12, 2013 St. Catharine School Advisory Board Meeting

Advisory Board Members:

Present:	Meg Allwein	Absent:	Janet Weisner
	David Bourke		David Sybert
	Brad Burchfield		
	John Clarke		
	Pat McJoynt Griffith		
	Mark Quinlan		
	Carol Rearick		
	Jim Samuel		
	Karen Page		
	Kerri O'Malley		
	Carla Breckinridge		
	Katie Reinker		
	Miss Brown		
	Fr. Dan Dury		

1. Meg Allwein opened the meeting with a prayer.
2. Minutes of the October 8, 2013 meeting were approved.
3. **Finance Report:** Pat McJoynt-Griffith provided the board with an updated quarterly finance report. Expenses and receipts are on track with receipts currently ahead of expenses.
4. **Public Relations Report:** Karen Page updated the board on the Recruitment & Retention Plan and the milestone dates that are upcoming. The Family Mentor Program is underway and for the preschool and will be coordinated with Nancy Page and the Home & School Association. The website will be updated and revamped. A Semi-annual newsletter will begin publication in January 2014 and other targeted communications efforts will soon be released. An Ambassador Program will roll out in December along with updated marketing materials.
5. **Pastor's Remarks:** Fr. Dury noted the importance of the marketing efforts especially the importance of the website; he has been personally engaged in these efforts. Fr. Dury also made special note of the 8th grade class and their openness to growth in the faith. He has been around other 8th grade classes and is especially "impressed" with them. Kudos to this great group of young adults.
6. **Principal's Report:** Provided by Miss Brown on behalf of Janet Weisner. She updated the board on numerous activities and ongoings of the school including:
 - a. Continued assessments of speech and language for kindergarten students and others identified by teachers, are on going. We are awaiting Columbus Public Schools to approve additional funds for speech/language time. These are federal funds for identified students.
 - b. Terra Nova Testing for grades 3 through 8 have been completed. The new tests were based on the Common Core Curriculum for math and English/language arts. Results should be back in December. These are shared with parents and are used by the school to review curriculum areas.
 - c. End of quarter progress reports have been sent to all parents and parent conferences are on-going this week.
 - d. Sacramental parent meetings have been completed for those with children receiving First Communion and Confirmation.
7. **New Business -**

- a. Creative Arts Program (CAP) afterschool activities have been well received. This was an outgrowth from the strategic plan. It is expected that another round will occur in January, with a third to begin after Easter break. Costs will be kept to a minimum to allow all to participate. Parents are encouraged to suggest potential clubs/activities for future session that they would volunteer to teach/lead.
 - b. There was a good discussion of the role of the board among newer members and those who have served for more than one term.
8. Adjournment at 7:40PM.
- Next meeting will be held on Tuesday, December 10, 2013 @ 7PM